



Parking Implementation and Governance Committee

Meeting Date: Monday August 21, 2017

Time: 8:00 to 9:00 am

Location: Town Manager's Conference Room, Town Hall Annex

Attendance: Dean Carman, Adam Chapdelaine, Leland Stein, Jill Mirak, Howard Muise, Mike Morse, Laura Wiener

Guests: Darcy Devney, Disability Commission

Meeting minutes. Minutes of 7/10/17 were approved unanimously.

Parking Clerk's Report. There were no appeals during the past month for 15 minutes free parking. Gibbs Parking lot--overnight pass holders lost their parking spaces due to school construction. Parking Clerk granted them on-street parking through December. Town is taking a look at Parking Clerk functions, updating the parking website and maps. Mike reported multi-space meters in Russell lot having a problem collecting coins as a result of door malfunctions. Town-wide, need to collect coins more frequently.

Parking Benefits District. Spending of funds from meter collections needs a vote of town meeting. Special Town Meeting expected toward January. Operational expenditures must be reviewed by Finance Comm., capital expenditures thru Capital Planning, and then endorsed by Town Meeting. To prepare for Town Meeting, PIGC will pick priorities and get pricing. Put together a scope of work to design improvements to Russell Common, Park Terrace, Railroad lot. Perhaps merchants can be asked to contribute to total snow removal. Snow shouldn't impede commerce. Leland requested consideration for matching funds for Arts Alive festival. Current funded from business sponsors. Adam was open to considering that. Perhaps funding can also be used to supplement existing DPW clean up. Planning and DPW should draft a scope for design for Russell Common, Park Terrace, Railroad lot and bring it back to PIGC. Planning and DPW should look for a landscape architect for Broadway Plaza. Bring scope back to PIGC for review.

For next agenda, Monitoring.

2 EV charging stations in Russell Common lot are up and running. Only electric vehicles while charging can park in those spaces.

Next meeting: Monday September 18, 2017, 8 AM.